

PRIVACY RIGHTS REQUEST FORM

The Company values the privacy rights of its users. As required under applicable law, and specifically under the EU General Data Protection Regulation (“GDPR”) and the California Consumer Privacy Act of 2018 (“CCPA”) (collectively “Data Protection Laws”), individuals (among others European Union residents and California residents, respectively), are permitted to make certain requests regarding our processing of their Personal Data.

The Company Installer and Software users may submit certain requests regarding their Personal Data.

In order to submit a request to exercise individual rights pursuant to the Data Protection Laws, please complete this form and send it to our privacy team at: support@scoutmypdf.com Upon receipt of your request, we will process it and respond within the timelines required under applicable Data Protection Laws. If additional information is necessary, we will contact you using the contact information you provided in this form. Information provided in connection with this request will be processed only for the purpose of processing and responding to your request and will be deleted immediately thereafter. For more information please review our [Privacy Policy](#)

Full Name: _____

Address (including ZIP): _____

Email Address: _____

Phone Number: _____

Please check the applicable box:

- I would like to receive information of why and how you process my information.
- I would like to receive a copy of the Personal Data you process on me.*
- I would like to delete the Personal Data you hold on me.
- I would like to receive a copy of my Personal Data and transfer it to a third party.*
- I want to withdraw my consent for processing my Personal Data (applicable under the GDPR).
- I would like to object to the processing of my Personal Data (applicable under the GDPR).**
- I believe that the data you hold on me is incorrect and I would like to correct it (applicable under the GDPR)
- Other.

Substantiate the request- please provide additional information about your request:

What is the relationship you have with us (consumer, user, customer, employee, partner, etc.):

Verification of Identity

In order to keep the privacy of individuals safe we need to make sure you are indeed who you say you are, for this reason, we need to verify your identity.

Please add a photo ID document (i.e., driver's license, passport).

Please provide proof of address so we can confirm your residency (upload one of the following: utility bill, bank statement, driving license, or tax document).

Thank you for filling in the form, please send it to: support@scoutmypdf.com.

We will process the request by the time specified under Data Protection Laws, we reserve the right to extend the aforementioned period by the time specified in the Data Protection Laws if the request is complex or numerous or we require additional information.

We wish to thank you for your cooperation.

** Under the CCPA your rights only apply to the Personal Information (as defined therein) collected 12 months prior to the request and you are not entitled to submit more than 2 requests in a 12 months period.*